

**“Scaling New Heights”  
LEONARDO DA VINCI Innovation of Transfer Project  
Steering Group Meeting, Köln/DE**

**May 3<sup>rd</sup> - 4<sup>th</sup>, 2012**

**- Agenda -**

**Wednesday, May 2<sup>nd</sup> 2012**

Individual arrival to Solingen, Transfer to hotel  
Social dinner: Finger food at Müller’s (“Kartoffelsalat & Würtschen”)

**Thursday, May 3<sup>rd</sup> 2012**

Working session 1: In-between evaluation

- Evaluation of trainings
- Feedback from trainers
- Control group
- Status of interviews made/aggregation/analysis/IMS data collected
- Findings and revision works
- Responsibility in communication/responding
- Evaluation interim report
- Monitoring interview with German NA

Lunch

Working session 2: Next steps

- Work plan phase IV: evaluation

Working session 3: Organisational matters

- Website
- Newsletter
- Financial matters/accounting/quarterly reports

Dinner at “Mandalay” (Burmese cuisine)